



Venue & Pricing

CHEROKEE RANCH & CASTLE offers one of the most acclaimed venues in Colorado. A wedding at the castle can be enchanting and a most memorable experience. Quintessentially a mountain experience with an unmatched elegance. Peak Wedding Season is May through October with outdoor ceremonies enhanced by panoramic views, accommodating 150 guests with the elegant Veranda Tent from mid-May through mid-October. November through April allows for a smaller, more intimate wedding inside the Castle's Great Hall for up to 75 guests. In either instance, docents are on hand for stationary tours for your guests to learn about Cherokee Ranch & Castle history, antique furnishings, and masterworks of fine art from around the world. In our smoke-free environment, you'll have the attention and expertise of the Cherokee Ranch & Castle Foundation (CRCF) team to help your dream wedding come true!

Peak Season Rates:

May through October

Saturday: \$10,000

Friday or Sunday: \$9,000

Monday through Thursday: \$7,000

Off Season Rates:

November through April

Saturday: \$7,500

Friday or Sunday: \$6,700

Monday through Thursday: \$4,900

Facility Rental Includes:

- 8 Hours for your entire event (inclusive of 2 hour setup and 1 hour cleanup)
- One-hour ceremony rehearsal
- Advance walk-through planning meeting
- Private dressing suite for Bride and holding room for Groom
- Guests touring the Castle with trained docents during cocktails. An amazing time!
- Tables and white resin padded chairs
- Veranda Tent (silk-draped ceiling with strands of lights and clear wall panels included)
- Unlimited photographic locations for the most stunning, breathtaking images & views

Additional Fees:

- \$1,000 Damage Deposit. Refunded minus any damages or time added, by 45 days post-event.
- \$250/\$500 fee for Security Detail hired by CRCF for your rental. Fee based on size of event.
- 3.85% fee if paying electronically; CRCF is happy to take your personal check for no fee.
- Proof of Commercial general liability insurance (CGL) coverage of \$2 million aggregate required.
- Additional event hours can be added at \$700/hr.

The Castle has no noise ordinance and no limitation on hours!



Details

Securing Reservations:

Due to the demand, dates are offered on first come, first served basis. A signed wedding rental Agreement with a NON-REFUNDABLE retainer (covering time and security) and refundable damage deposit must be submitted to secure a date. Full payment is required 6 months prior to event date. Cherokee Ranch & Castle is happy to take your check or you may pay electronically for a 3.85% fee.

Catering & Rentals:

Due to logistics of an historic Castle, clients will select a caterer from the CRCF approved caterer list. Caterers are responsible for set-up, clean-up and complete tear down of event. Hotlinks to caterers' websites are found at website: www.cherokeeranch.org/weddings. Rentals (including china, glassware, flatware, and linens) must come through Castle's exclusive provider, discuss this with our representative. Any exceptions must be approved in advance and requested in writing.

Alcohol:

Cherokee Ranch & Castle Foundation maintains its own liquor license and is responsible for the sale and service of all alcoholic beverages and compliance with state and county laws/regulations. Because of this, **no outside alcohol may be brought onto the property**. Our Alcohol Policy and Ordering Form includes choices and instructions for ordering and information on alcohol service. Bartenders are provided by caterers for hosted service which must end 30 minutes prior to the end of your event. **No alcohol will leave the premises.**

Additional Insurance:

Due to the historic nature of the venue and contents, CRCF requires renters procure commercial general liability insurance (CGL) coverage for the rental date, in the amount of two million dollars aggregate (\$2,000,000) listing Cherokee Ranch & Castle Foundation as additionally insured.

Wedding Coordinator/Planner:

To ensure a successful event, CRCF requires an insured professional coordinator for the day of your event. Your planner will be your liaison to CRCF staff and your vendors. They'll arrive for setup, check in with CRCF Staff, coordinate vendors, make sure all arrangements and policies are followed, and check out with CRCF staff. Please see our list of preferred planner. CRCF must approve any person working at the venue.

NO Smoking:

Smoking is prohibited. No smoking of any kind. E-cigarettes, vaping, open flames, fireworks are also prohibited. LED pretend candles may be used instead of lit candles.



Details Continued

Arrival and departure times: All clients, guests and vendors must adhere to event setup and tear-down times stated in the rental contract (Facility Use Agreement). A drop off point at the gate near the Castle walk-way is a convenience for elders and people unable to walk distances from the parking areas. Early arrivals and late departures will result in additional charges and/or forfeiture of damage deposit. All vehicles must exit the property in a timely manner.

Rented equipment and deliveries: All equipment delivered to, and/or used by the renter in connection with the event, is the sole responsibility of the renter. All such equipment and any related trash, cartons or other, must be removed from the venue at completion of event unless other arrangements have been previously authorized. There is no driving permitted beyond the Gate at the parking lot edge, vendors are reminded to bring their own carts, to transport equipment on the cement approach to the Castle.

Decor: Extensive decorations need advance approval from CRCF staff. Any setup involving special equipment or ladders must be done by a professional, insured vendor.

- Decorations may not be posted, nailed, screwed, glued or otherwise attached to the walls, floors, ceilings or furniture.
- Confetti, glitter, rice, bird seed, and plastic petals are not permitted.
- No open flames are allowed; LED flame-less candles are an elegant solution to those seeking the charm of candles.

One-month walk-through, planning:

A mandatory one-hour meeting will be scheduled approximately four weeks before your event. This meeting will take place during weekday afternoons at the venue. During this time your logistical layout and event details will be finalized. Your wedding planner and caterer are required to attend this meeting.

~*~*~

1.2023

Thank you for considering Cherokee Ranch & Castle for your upcoming wedding. We would be honored to discuss your needs and schedule an appointment for you to tour our venue. Please contact Donna Smith by emailing: dsmith@cherokeeranch.org or by calling: 720-627-7173. Thank you.