



## Cherokee Ranch & Castle

### Private Event Rental Guide

Cherokee Ranch & Castle offers a stunning and historic venue for corporate gatherings, celebrations, and special events. Our versatile spaces provide breathtaking views, elegant ambiance, and a unique experience for you and your guests.

#### Event Spaces & Booking Details

- **6-hour minimum rental** (includes at least **2 hours for setup** and **1 hour for cleanup**).
- Events can utilize multiple spaces, including:
  - **Veranda Tent (May 15 – Oct. 12)** – Up to 150 guests, silk draped ceiling, clear side panels.
  - **Castle Great Hall** – Elegant indoor space with historic charm, up to 80 guests seated.
  - **Front Courtyard & Covered Terrace** – Stunning panoramic views of the Rocky Mountains.

#### Rental Rates

- **Standard Package:** \$700/hour with a 6- hour minimum
- **Holiday Package(December):** \$800/hour with a 6-hour minimum
- **Additional Time:** Clients may purchase additional time for \$500/hour

#### What's Included:

- **Exclusive use of the venue**
- **On-site planning meetings**
- **2 hours for setup & 1 hour for cleanup included in rental time**
- **1-hour of castle exploration for guests**
- **Tables and Chairs**
- **On-site parking for up to 150 guests**

#### Additional Costs & Requirements

- **Catering:** Client must choose a caterer from our approved catering list.
- **Rentals:** Linens, china, glassware, flatware, and bar ware from our exclusive provider, *Event Rents*.
- **Alcohol Service:** The Castle holds the liquor license. All alcohol must be purchased through Cherokee Ranch and Castle. Post event credit applied for unopened wine and spirits.
- **Security Detail (hired through Cherokee Ranch and charged to client):** \$250 (up to 100 guests) / \$500 (over 100 guests)
- **Damage Deposit:** \$1,000 (refundable)
- **Insurance Requirement:** A Certificate of Commercial General Liability Insurance (CGL) for \$2 million is required listing Cherokee Ranch and Castle Foundation as additionally insured.
- **Cleaning Fee:** \$250 cleaning fee charged to client.

#### Policies & Payments

- **No smoking, vaping, open flames, or fireworks** anywhere on the property. LED candles are okay.
- **Signed electronic contract required.**
- Personal checks accepted; **electronic payments of any kind incur a 3.85% processing fee.**
- **For events booked within six months of the event date, full payment is required upon signing the contract.**



## Approved Catering

### **Epicurean Catering**

303-770-0877

<http://www.epicureangroupco.com>

### **Relish**

303-536-5062

<https://www.relishcateringco.com>

### **Occasions**

303-789-1867

<https://www.occasionsdenver.com>

### **Rocky Mountain Catering & Events**

303-216-0553

<https://www.cateringbyrm.com>

### **Biscuits & Berries**

303-277-9677

<http://www.biscuitsandberries.com>

### **Serendipity**

303-561-3663

<https://serendipityfood.com>

### **Catering by Design**

303-781-5335

<http://www.cateringbd.com>

### **Footers**

303-762-1410

<http://www.footerscatering.com>

### **A Spice of Life**

303-443-4049

<https://www.aspiceoflife.com>

## Exclusive Rental Provider

### **Event Rents**

303-972-0975

<https://eventrents.com/denver>

Let us help bring your vision to life at Cherokee Ranch & Castle! Contact us for availability and planning assistance. Please contact Haley at [hgyurko@cherokeeranch.org](mailto:hgyurko@cherokeeranch.org) for more information and available dates.